

# Child Protection Guidance

The simple guidance below will help you provide young people, including those of school age, with a safe, secure and protective environment.

## ○ Placement providers must:

- **Protect** young people from harm
- **Manage** them as they would all staff with regards to Health and Safety
- **Assess risks** to their health, safety and welfare

## ○ Placement providers are best advised to ensure:

- **A Child Protection Policy** is in place
- **One to one working** in closed or isolated environments is avoided wherever possible.
- **Physical contact** is only used when guidance for a specific job task can't be given without it
- **Travel arrangements** are clearly detailed including those for contact
- **Confidential Information** given in the workplace and which causes concern for the young person's safety and welfare is reported immediately to school or college contacts
- **Copies of 'What to do if You're worried a Child is being Abused'** (Department for Children Schools and Families) are available for reference by staff
- **Any employees disqualified from working with children** have declared so as required by the Criminal Justice and Court Service Act

## ○ Young people should be given:

- **Induction/Introduction** to your company culture, procedures and behaviour requirements
- **Job competent mentors** of mature attitude, to support them in the workplace
- **Mentors/staff** who are reassuring, supportive, avoid 'over familiarity' and are thoroughly briefed on key aspects of working with young people

## ○ And finally ...

Whenever you have any doubts or concerns, please **contact us** at any time. **We will be pleased to help.**

- Email: [contact@trident-edexcel.co.uk](mailto:contact@trident-edexcel.co.uk)
- Website: [www.trident-edexcel.co.uk/contactus](http://www.trident-edexcel.co.uk/contactus)